



2179 TOMLYNN STREET
RICHMOND, VIRGINIA 23230
804-716-7294
RICHMONDCREMATON.COM

CREMATION AUTHORIZATION

Authorization: I, the undersigned (the "Authorizing Agent"), certify that I am the legal custodian of the herein deceased, having full legal authority and know of no other person to authorize cremation, processing, pulverizing and disposition of the deceased and hereby authorize and request Richmond Cremation or its acting cremation agent _____ in accordance with and subject to its rules and regulations, and any applicable state or local laws or regulations, to cremate the human remains of _____ (the "decedent") and to arrange for the final disposition of the cremated remains, as set forth by this form.

Initials of Authorizing Agent (_____)

Identification: Cremation is an irreversible process and, therefore, Richmond Cremation and the State of Virginia require positive identification of the deceased prior to the cremation process. The Authorizing Agent may perform the identification, or designate a representative to do so. I (We) the Authorizing Agent:

(_____) agree to identify the human remains **OR**

(_____) designate _____ to identify the human remains.

I (We), _____ have viewed and positively identified the human remains as

_____ who died on the _____ day _____ 20_____.

Signature (person to ID.) _____ Date _____ Initials of Authorizing Agent(s) (_____)

Signature of Richmond Cremation Associate present during identification viewing _____

Time of Cremation:

CREMATION WILL TAKE PLACE ONLY AFTER ALL OF THE FOLLOWING CONDITIONS HAVE BEEN MET:

1. Identification of the decedent by the next of kin or authorized person.
2. Civil and Medical Authorities have issued all required permits.
3. All necessary authorizations have been obtained in compliance with the policies set forth above, and no objections to cremation have been raised by any party to Richmond Cremation.
4. The person or persons signing this Cremation Authorization form has or have, if determined necessary in the sole discretion of Richmond Cremation, signed an Indemnification Agreement related to the authorizations and directions contained herein.
5. Decedent is placed in an appropriate cremation container.

The crematory may perform the cremation of the Decedent:

Once all of the above listed conditions have been met (_____).

After authorizing agent has been notified (_____).

Not until after _____ (date) and Authorizing Agent is notified. (_____).

Witnesses to Cremation: Witnessing a cremation can be an emotional experience. Witnessing must take place while a licensed Funeral Director is present. Witnesses assume all risk involved and fully release the funeral home and crematory from any liability, claims of mental or emotional distress, loss, harm or other claims. Witnessing can only take place with the written permission of the Authorizing Agent and may include witness, delivery of the Decedent to the crematory, placing the Decedent in the cremation chamber and the removal of the Decedent from the cremation chamber. Initials of Authorizing Agent(s) (_____)

***Do you or someone you will designate wish to view the cremation process?** YES (___) NO (___)

I _____ will view the cremation process.

I _____ designate _____ to view the cremation process.

Pacemakers, Prostheses, Silicon and Radioactive implants: (see reverse side) I the Authorizing agent(s) certifies the remains (____) do (____) do not contain any type of implanted mechanical device. I (We) the authorizing agent(s) direct Richmond Cremation to arrange and carry out the removal and disposition of the implanted mechanical device(s) in accordance with federal law. **This also applies to any type replacement surgeries or mechanical additions to ones remains.**

Initials of Authorizing Agent(s) (_____)

Caskets/Containers: Richmond Cremation requires either a casket or an Alternative (cremation) Container for all cremations. All caskets and alternative containers must, (I) be composed of rigid materials suitable for cremation, (ii) be able to be closed to cover the human remains, (iii) be sufficient for handling with ease. Some caskets or containers that contain exterior decorative parts (handles, rails, etc.) that are not combustible may cause damage to the cremation equipment. The Authorizing Agent hereby instructs the crematory, in its discretion, to remove and discard non-

combustible parts from the casket or container. The crematory does not accept metal, fiberglass or plastic caskets or containers for cremation. Authorizing Agent understands that the casket or container will be totally consumed as a part of the cremation process.

Initials of Authorizing Agent(s) ()



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Final Disposition: After the cremation process is complete, the cremated remains shall be placed in a plastic bag inside a rigid container provided by the crematory or by the next-of-kin for return to the next-of-kin. Richmond Cremation will then arrange for the disposition of the cremated remains as follows, and the Authorizing Agent(s) hereby authorizes Richmond Cremation to release, deliver, transport, or ship the cremated remains as specified

() Release to: _____ Relationship to Deceased _____

_____ Location: _____

() Deliver the cremated remains to the U.S. Postal Service for shipment by Registered, Return Receipt to: _____

_____ for permanent disposition.

() Cremated remains are to be placed directly into a container designed for scattering.

() Other _____

Initials of Authorizing Agent(s) ()

Indemnification: The Authorizing Agent(s) acknowledges that Richmond Cremation is relying upon the certification of the Authorizing Agent made on this Cremation Authorization form as to the authority of the Authorizing Agent to direct cremation of the human remains of the deceased. In the event that any claim is made by any party against Richmond Cremation regarding the appropriations of this authorization or the standing or authority of the Authorizing Agent(s) to grant such authorization, the Authorizing Agent(s), jointly and severally if more than one, hereby expressly agrees to indemnify, defend and save Richmond Cremation harmless from all liability and expense, including without limitation, its reasonable attorneys' fees, costs and administrative expenses from such claim, regardless of whether litigation is initiated or a complaint is made to any regulatory authority.

Limitation of Liability: As the Authorizing Agent(s), I (We) hereby agree to indemnify, defend, and hold harmless Richmond Cremation, its officers, agents and employees, of and from any and all claims, demands, causes or causes of action, and suits of every kind, nature and description, in law or equity, including any legal fees, costs and expenses of litigation, arising as a result of, based upon or connected with this authorization, including the failure to properly identify the decedents of the human remains transported to the crematory, the processing, shipping and final disposition of the cremated remains, the failure to take possession of or make proper arrangements for this final disposition of the cremated remains, any damage due to harmful or combustible implants, claims brought by any other person(s) claiming the right to control the disposition of the decedent or the decedent's cremated remains, or any other action performed by Richmond Cremation, its officers, agents, or employees, pursuant to his authorization, excepting only acts of gross negligence.

Signature of Authorizing Agent: THIS IS A LEGAL DOCUMENT. IT CONTAINS IMPORTANT PROVISIONS CONCERNING CREMATION. CREMATION IS IRREVERSABLE AND FINAL. READ THIS DOCUMENT CAREFULLY BEFORE SIGNING. By executing this Cremation Authorization form, as Authorizing Agent(s), the undersigned expressly represents and warrant that all representations and statements contained on this form are true and correct, that these statements were made to induce to arrange to cremate the human remains of the decedent, and that the undersigned has read and understands the provisions contained on this Cremation Authorization form, **specifically including the terms, conditions and provisions printed on page three of this form, which are an integral part hereof.**

Executed at _____, this _____ day of _____

Name _____ Signature _____

Relationship to Deceased _____ Phone Number _____

Address _____

Additional Signatures:

Name Signature Relationship to Deceased

1. _____

2. _____

3. _____

4. _____

I certify that I (we) am (are) the person(s) who have the legal right to authorize the cremation and disposition of the Decedent and represent that no other living person or persons has equal or superior rights. ()

Signature of Funeral Director as Witness for Signatures(s) of Authorizing Agent(s) _____

License Number _____



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**CREMATION AUTHORIZATION
TERMS, CONDITIONS AND PROVISIONS**

Policies, Procedures and Requirements: The cremation, processing and disposition of the remains of the deceased shall be performed in accordance with all governing laws, and the policies, procedures and requirements of Richmond Cremation or the designated Crematory.

Authorization Policies: It is the policy of Richmond Cremation to require that the Authorizing Agent be (i) the spouse of the deceased, or (ii) if the spouse has predeceased the deceased, collectively all children of the deceased or collectively all siblings of the deceased if there are no surviving children. All Authorizing Agents are required to sign the Cremation Authorization document. If any one or more of such Authorizing Agents is not available, he or she may receive a faxed Cremation Authorization form, and after signing it, fax it back to Richmond Cremation, accompanied by a notarization of his or her signature or, if no Notary Public is available to such Authorizing Agent, such faxed Cremation Authorization form shall be accompanied by a faxed photo identification that also contains the signature of such Authorizing Agent.

Pacemakers, Prosthesis, Silicon and Radioactive implants: Mechanical devices implanted in the deceased may create a hazardous condition when placed in a cremation chamber. Richmond Cremation, along with its agent will not cremate any human remains that contain any type of implanted mechanical device. In the event that the deceased does contain such a device, the Authorizing agent(s) hereby instructs Richmond Cremation, its agents or employees, to contact the appropriate persons and secure the removal of and all such mechanical devices from the remains prior to the commencement of the cremation process. The Authorizing agent(s) also agrees to indemnify Richmond Cremation, its affiliates, and their agents and employees against loss from any and all claims, demands, or damages which may be made or declared against it or them by reason or the failure of the Authorizing agent(s) to timely disclose the existence of such implanted Mechanical devices.

Caskets/Containers: Richmond Cremation requires either a casket or an Alternative (cremation) Container for all cremations. All caskets and alternative containers must, (I) be composed of rigid materials suitable for cremation, (ii) be able to be closed to cover the human remains, (iii) be sufficient for handling with ease. Some caskets or containers that contain exterior decorative parts (handles, rails, etc.) that are not combustible may cause damage to the cremation equipment. The Authorizing Agent hereby instructs the crematory, in its discretion, to remove and discard non-combustible parts from the casket or container. The crematory does not accept metal, fiberglass or plastic caskets or containers for cremation. Authorizing Agent understands that the casket or container will be totally consumed as a part of the cremation process. After the cremation process is complete, the cremated remains shall be placed in a plastic bag inside a rigid container provided by the crematory or by the next-of-kin for return to the next-of-kin.

Final Disposition: Cremation is not final disposition. The cremation process simply reduces the decedent's body to cremated remains. These cremated remains usually weigh several pounds and usually measure in excess of 150 cubic inches. Richmond Cremation requires that arrangements for final disposition be made at the time that the cremation arrangements are made and when the Cremation Authorization Form is completed. Richmond Cremation is required by law to retain unclaimed remains for 120 days prior to disposition, we are also required to provide names and any other identifying information on the unclaimed cremated remains to the Virginia Department of Veterans Services (VDVS), so it can determine if the unclaimed cremated remains are those of a veteran. Funeral homes cannot dispose of unclaimed remains until VDVS has made a determination and until July 1, 2014, VDVS has no mandated deadline to report back to Richmond Cremation.

Severability: If any portion of any provision of this Cremation Authorization form shall be deemed to be invalid by a court of competent jurisdiction, the remainder of this Cremation Authorization form shall continue in full force and effect.

Governing Law: This Cremation Authorization form and all matters related thereto shall be governed by the laws of the Commonwealth of Virginia, and the Authorizing Agent(s) consent to the appropriate jurisdiction of Virginia in all matters related thereto.

Initials of Authorizing Agent(s) ()